



# Biola Community Services District

Finance Committee Meeting  
**FY 2026-2027 Budget Process**  
March 3, 2026  
Biola Community Center, 5:30 P.M.  
4925 N. Seventh Street  
Biola, CA

The Regular Meeting of the Finance Standing Committee of the Biola Community Services District will be held on Tuesday, March 3, 2026, at 5:30 PM at the District's Office located at 4925 N. Seventh Street, Biola, CA 93606. Pursuant to the Ralph M. Brown Act and the District's Bylaws, the agenda for this Regular Meeting was posted at least 72 hours in advance in the locations specified and at the District Office.

## AGENDA

### **OPENING CEREMONIES – 5:30 P.M.**

#### **Call To Order**

#### **Roll Call**

Monique Dolores – Board Member  
Carmen Zamora – General Manager  
Mercedes Ramos – Board Member  
*Vacancy* – Community Member  
*Vacancy* - Community Member

### **Pledge of Allegiance**

1. **APPROVE AGENDA**
2. **APPROVE MINUTES**
3. **Public Comment**

This portion of the meeting is reserved for members of the public wishing to address the Finance Standing Committee on matters within the Committee's subject matter jurisdiction. Comments are limited to three (3) minutes per speaker unless modified by the Committee Chair. Comments on any one topic are limited to 15 minutes.

### **AGENDA ITEMS**

4. **Review and Discussion of District Revenues for Fiscal Year 2025–2026 and Preliminary Revenue Projections for Fiscal Year 2026–2027**

The Committee will receive a report and conduct a detailed review of the District's revenue sources for Fiscal Year 2025–2026. Discussion will include, but not be limited

to: sales and service revenue, property tax allocations, rental income, special assessments, interest income, service fees, and non-operating income.

The Committee will further discuss revenue trends, year-to-date performance, and relevant economic or operational factors to assist in developing preliminary revenue projections for Fiscal Year 2026–2027. This item is for discussion and direction to staff; no final budget adoption will occur at this meeting.

**5. Communications, Software, and Internet Services – Expenditure Review and Provider Evaluation**

The Committee will review current expenditures related to communications systems, software subscriptions, information technology services, and internet service providers. Discussion will include evaluation of existing vendor contracts, service levels, performance, and associated costs.

The Committee will also consider potential alternative providers, upgraded services, cost-saving opportunities, and operational efficiencies. Direction may be provided to staff regarding further research, requests for proposals, or future recommendations to the full Board.

**6. Salaries, Payroll, Stipends, and Related Personnel Expenditures – Fiscal Review**

The Committee will review current and projected expenditures related to employee salaries, payroll taxes, employee benefits, Board stipends, and other compensation-related costs for Fiscal Year 2025–2026. Discussion will include budget performance to date and anticipated obligations.

The Committee will also review expenses associated with staff and Board member reimbursements, including travel, training, and professional development. Consideration will be given to cost trends and projected impacts for Fiscal Year 2026–2027. This item is for discussion and financial planning purposes only.

**7. ADJOURNMENT**

The next regular meeting of the Finance Committee will be March 24, 2026.

Note: The agenda items may not be presented in the order they are listed. Materials related to an item on this agenda that are public documents and are submitted after distribution and posting of the agenda are available for public inspection at the District's office at 4925 N. Seventh Street Biola, CA 93606, during normal business hours. Documents that are public documents provided by others during a meeting will be available at the same location during business hours after the meeting. In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the District at (559) 843-2657 at least 24 hours prior to the meeting to enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Date \_\_\_\_\_

\_\_\_\_\_  
Mercedes Ramos, Committee Chair

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Carmen Zamora – General Manager