AGENDA ITEM: 4

MEETING DATE: April 17, 2025

STAFF REPORT

SUBJECT:

DISCUSSION AND APPROVAL OF BIOLA PERSHING ELEMENTARY PTA REQUEST TO UTILIZE COMMUNITY CENTER PARKING LOT FOR MAY 17, 2025, YARD SALE

RECOMMENDATION:

To approve parking lot use for Biola PTA for Saturday, May 17, 2025.

BACKGROUND:
Occasionally, the District receives requests for facility use from various organizations, including the school in this case.

DISCUSSION:
Biola Pershing Elementary PTA is requesting the use of Biola's parking lot only, without indoor access, for a yard sale to support the school by providing space for activities such as field trip preparations or other needs, and to help raise funds to support the school District.

In the past, the District has approved requests based on date availability and whether the event benefits the community. There is no set protocol/process currently in place for approving use of District facilities, or at least one has yet to be located. I am in the process of developing one and bringing it to the board for approval. For this reason, this request is coming to you tonight to review and approval.

Jessica Elorza, President, Biola Pershing Elementary School PTA, is here if there any questions.

FISCAL IMPACT:
There's no significant cost expected from allowing the Biola PTA to use the parking lot only. Since they're not asking for indoor access, there won't be any extra utility or custodial costs. If any minor cleanup is needed, it should be manageable and likely covered by the PTA. Overall, it's a simple way to support school-related activities and fundraising without adding expenses to the District.

PREPARED BY:
Marisol Camacho, Interim General Manager

Attachments:
1. None