



MINUTES OF REGULAR MEETING OF THE BOARD OF DIRECTORS BIOLA COMMUNITY SERVICES DISTRICT November 17, 2022

The Board of Directors of the Biola Community Services District met for its Board Meeting on November 17, 2022 at the Biola Community Center, Biola, California.

The following were present:

Board of Directors:

Carlos Rodriguez, President
Monique Dolores, Vice President
Martha Madera, Treasurer
Mercedes Ramos, Board Secretary
Reyes Lozano, Board Member **Absent (Excused)**

Staff:

Cruz Ramos, General Manager
Meggin Boranian, General Counsel
Marisol Camacho, Executive Assistant
Pete Cerna, Customer Service Representative

Public:

Helen Hernandez, Maria Mondejar, Marc Benjamin, Jose Meza, Natalia Meza, Phillip Cervantes, Elaine Cervantes

Call to Order

Board President Rodriguez called the meeting together at 6:06p.m.

Item 1.0 – Certification

Certification that the agenda was posted at least 72 hours before the meeting and was signed by Board President and Board Clerk acknowledged as being correct.- Yes

Item 2.0 – Public Comment

Marc Benjamin- representing Bryan Pacheco, presents Board member Ramos and Dolores with certificates of recognition for there service to Biola as Board members.

Maria Mondejar- complaint of her high water bill.

Phillip Cervantes- community calendar report on upcoming events: Jaripeo Baile, COVID drive thru, Veterans hosting annual Christmas lunch, BCC annual Christmas dinner, and Miracle on 7th street.

Item 3.0 – Consent Calendar

- 3a. Adoption of Regular Meeting Agenda – November 17, 2022.
General Counsel amends Agenda to add an emergency item to the Agenda:
Item 7- Accepting and Awarding Bid for the Biola Sidewalk & Street
Improvements Project CDBG 20031 (Resolution 2022-17)
**A motion is made to move item 7- Informational Items to become item 8, add
Item 7- Accepting and Awarding Bid for the Biola Sidewalk & Street
Improvements Project CDBG 20031 (Resolution 2022-17).**
(Motion Seconded and Carried)
MSC Madera/Dolores 4 ayes
- 3b. Approval of Regular Meeting Minutes- October 20, 2022
- 3c. Approval of Special Meeting Minutes- November 4, 2022
A motion is made to approve agenda items 3b and 3c.

MSC Dolores/Madera 4 ayes
- 3d. Approval of Financials ending October 31, 2022
General manager updates that we have made the transfer of money from our
County account. District received notice we will receive additional funds from
CDBG project and DWR Recharge project.
A motion is made to approve the financials ending October 31, 2022

MSC Madera/Dolores 4 ayes

AGENDA ITEM **NEW BUSINESS-**

- Item 4.0 –Approval of Prop 218 (Initiation to notify the public) Mid-Valley Disposal**
General manager informs Board of the mandated Prop 218, which is a part of the First
Agreement to the amended Mid Valley Disposal Agreement. Resolution 2022-14 will be
provided at the time of the hearing.
**A motion is made to adopt a date for the public hearing for December 15,
2022 and retroactive Resolution 2022-14 as needed.**

MSC Dolores/Ramos 4 ayes

Item 5.0- Approval of Hall Rental Increase Biola Community Center

Board member Dolores informs Board of status stating all are in favor to increase the hall rental rate but need time to further review. General managers adds more time is needed to review the expenses and hall rental agreements.

The following members of the public made a comment: Phillip Cervantes.

A motion is made to table to the January 2023 Board meeting.

MSC

Dolores/Ramos

4 ayes

Item 6.0- Approval of the Leap Institute to Install Dylos Air Quality Monitoring System

General manager informs the Board of LEAP. LEAP is a non-profit program that deals with environmental issues and monitors the quality of air at no cost all that is needed is one location to install a monitoring system.

The following members of the public made a comment: Phillip Cervantes.

A motion is made to Adopt Resolution 2022-16 with the contingency of LEAP contact information to be provided.

MSC

Dolores/Ramos

3 ayes 1 abstention

Item 7.0- Accepting and Awarding Bid for the Biola Sidewalk & Street Improvements Project CDBG 20031

General Manager updates Board of being able to move forward with this item as we now have the funding. March 3, 2023 is the deadline.

A motion is made to adopt Resolution 2022-17 accepting the Bid for the Biola Sidewalk & Street Improvements Project CDBG 20031.

MSC

Dolores/Ramos

4 ayes

Item 8.0 – OTHER BUSINESS/INFORMATIONAL ITEMS

Comments:

(a) Board of Directors: None

(b) Staff:

General Manager-

DWR Recharge Program-Updates Board of \$140,000 additional fund money to be granted to the District.

CDBG 22/23 Advisory Committee- Bernadette Silva Torres has agreed to be a part of the committee and is in the process of completing application. It is still open for public members to apply to be on the committee.

Board Clerk -

CSDA Board Clerk Conference- - informs the Board of Board Clerk Training and receiving certificate of completion at the Board Clerk Conference.

Customer Service Representative-

Workload Update- C/S Cerna updates the Board with the following information: Water sewer connections (price vs cost of labor; backorder of parts 9 months), SDRMA insurance claims, arrearages for water shut off notices, rate increase study, Self-help Enterprises request for water sample from water wells, billing utility software switch back to El Dorado, water meter readings (pest control issue with golfers), and need of replacing banquet tables.

(c) **Public:** None

Item 9 .0- CLOSED SESSION

A motion is made to go into closed session.

MSC

Dolores/Ramos

4 ayes

CONFERENCE WITH BOARD OF DIRECTORS AS PER GOVERNMENT CODE SECTION 54957; Conference with Legal Counsel-Potential Litigation (1 case) California Government Code Sec. 54956.9(d)(2).

- Time entered into close session 7:37pm
- Time out of close session 8:38pm
- Reportable Action None

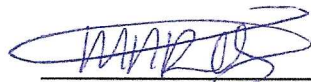
ADJOURNMENT 8:45pm

At 8:45p.m. on November 17, 2022 the Meeting of the Board of Directors was adjourned.

I, Marisol Camacho, Board Clerk to the Board for the Community of Biola, do hereby declare under penalty of perjury that the above Minutes are a true report of all action minutes taken at the Regular Board of Directors meeting held on November 17, 2022 at the Biola Community Services District, 4925 N. 7th Street, Biola, CA 93606.

Approved:

12-9-22
Date


Marisol Camacho, Board Clerk

NEXT MEETING OF THE BOARD OF DIRECTORS
December 15, 2022 – Regular Meeting, Biola, CA