



Biola Community Services District

Regular Meeting – Board of Directors
June 19, 2025
Biola Community Center, 6:00 P.M.
4925 N. Seventh Street
Biola, CA

A regular meeting of the Board of Directors of Biola Community Services District is hereby scheduled for Thursday, June 19, 2025 at the District’s office located 4925 N. Seventh Street, Biola, CA 93606 at 6:00PM. Pursuant to the District’s Bylaws and Rules of Order, this Notice of Regular Meeting shall be delivered to each Director and not less than 72 hours in advance of the meeting and posted in the locations specified and at the District Office.

AGENDA

OPENING CEREMONIES - 6:00 P.M.

Call To Order

Roll Call

- Kinverly Suarez- Board President & Board Secretary
- Eugenio Gutierrez – Vice President
- Carlos Rodriguez- Board Member
- Jennifer Duarte- Board Member
- Monique Dolores- Board Member

Pledge Of Allegiance

AGENDA ITEMS

Recommended Action

1. CLOSED SESSION

NOTICE TO THE PUBLIC

As provided in the Ralph M. Brown Act, Government Code § 54957, the Governing Board may meet in closed session with members of its staff and its attorneys. These sessions are not open to the public and may not be attended by members of the public. The matters the Board will meet on in closed session are identified appropriately in open sessions as requiring immediate attention and arising after the posting of the agenda. Any public reports of action taken in closed session will be made in accordance with Government Code.

Conference with Labor Negotiators – Government Code, § 59457.6

Agency designated representative: Board President
Unrepresented Employee: Interim General Manager

Public Employee Appointment – Government Code, § 54957

General Manager

2. Reconvene to Open Session

The Board of Directors will report any reportable action taken during Closed Session.

3. PUBLIC COMMENT

This portion of the meeting is reserved for members of the public wishing to address the Board on items within its jurisdiction but not on this Agenda. Speakers may be limited to three minutes. Speakers will be asked, but are not required, to identify themselves and state the subject of their comment. If the subject is an item on the Agenda, the Board President has the option of asking the speaker to hold the comment until that item is called. Comments on items listed as a Public Hearing on the Agenda should be held until the hearing is opened. The Board is prohibited by law from taking any action on matters not on the agenda, and no adverse conclusion should be drawn if the Board does not respond to public comment at this time.

NOTE: Prior to action by the Board on any item on this agenda, the public may comment on that item. Speakers may be limited to 3 minutes. Any documents needed to be presented to the Board of Directors as a handout will only be accepted if handed to the Board Clerk for disbursement.

4. CONSENT CALENDAR

Matters listed under the Consent Calendar are considered routine and will be approved as one item by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, a member of the Board may request an item be pulled from the Consent Calendar before action is taken and the item(s) pulled will be considered separately.

(a) Approval of Regular Meeting Minutes

Motion to Approve

Dated May 15, 2025

(b) Approval of Financials

Ending April 30, 2025

(c) Approval of Financials

Ending May 31, 2025

ACTION/INFORMATION ITEMS

5. Project Status Report: Biola Wastewater Treatment Plant Upgrade

Information

*Faisal Sweileh, Associate Engineer,
AM Consulting Engineers*

6. Approval of Intention to Levy and Collect the Annual Assessment for Landscaping and Lighting Maintenance District No. 1 for Fiscal Year 2025/26

Action

*Resolution 2025-06
Faisal Sweileh, Associate Engineer,
AM Consulting Engineers*

7. ARPA Project Allocations Update and

- | | |
|--|--------------------|
| Discussion and Approval of the Placement of New Streetlights on Biola Avenue Using ARPA Funds
<i>Faisal Sweileh, Associate Engineer,
AM Consulting Engineers</i> | Action |
| 8. Revise Authorized Signers for District's Community West Bank, Local Agency Investment Fund account, and Fresno County- Bank Account
<i>Marisol Camacho, Interim General Manager, BCSD</i> | Action |
| 9. Discussion and Approval of Finance Committee to Review District Finances and Assist in Drafting the 2025-2026 Budget
<i>Marisol Camacho, Interim General Manager, BCSD</i> | Action |
| 10. Discussion and Review of Ordinance No. 2025-06 Establishing Backflow Prevention Controls and Cross-Connection Rules for District Water Users
<i>Randy Johnson, Water Operator, BCSD</i> | Action |
| 11. Consider Approval of Interim General Manager Employment Agreement
<i>Kinverly Suarez, Board President, BCSD</i> | Action |
| 12. Consider Approval of Wage Increase for Customer Service Representative Retroactive to March 25, 2025
<i>Kinverly Suarez, Board President, BCSD</i> | Action |
| 13. Board Member Communications


This is an opportunity for any Board member to make an announcement or report briefly on their activities as Board Members of the District or request future agenda items. | Information |
| 14. Staff Reports

Attached are the District's Staff reports. | Information |
| 15. ADJOURNMENT

The next regular meeting of the Board of Directors is Thursday, July 17, 2025. | |

Note: The agenda items may not be presented in the order they are listed. Materials related to an item on this agenda that are public documents and are submitted after distribution and posting of the agenda are available for public inspection at the District's office at 4925 N. Seventh Street Biola, CA 93606, during normal business hours. Documents that are public documents provided by others during a meeting will be available at the same location during business hours after the meeting. In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the District at (559) 843-2657 at least 72 hours prior to the meeting to enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Date 06/12/25


Kinverly Suarez (Jun 12, 2025 17:08 PDT)

Kinverly Suarez – Board President



Marisol Camacho – Board Clerk









June 19 2025 AGENDA

Final Audit Report

2025-06-13

Created:	2025-06-11
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