



Biola Community Services District

Regular Meeting – Board of Directors
September 17, 2026
Biola Community Center, 6:00 P.M.
4925 N. Seventh Street
Biola, CA

NOTICE OF REGULAR MEETING

A regular meeting of the Board of Directors of Biola Community Services District is hereby scheduled for Thursday, September 17, 2026 at the District's office located 4925 N. Seventh Street, Biola, CA 93606 at 6:00PM. Pursuant to the District's Bylaws and Rules of Order, this Notice of Regular Meeting shall be delivered to each Director and not less than 72 hours in advance of the meeting and posted in the locations specified and at the District Office.

AGENDA

CALL TO ORDER – 6:00 P.M.

Roll Call

Eugenio Gutierrez – Board President
Monique Dolores – Board Vice President
Mercedes Ramos – Board Treasurer
Rosa Maria Rosales – Board Secretary
Carlos Rodriguez – Board Member

Pledge Of Allegiance

- 1. APPROVE AGENDA**
- 2. APPROVE CONSENT CALENDAR**

Matters listed under the Consent Calendar are considered routine and will be approved as one item by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, a member of the Board may request an item be pulled from the Consent Calendar before action is taken and the item(s) pulled will be considered separately.

(a) Approval of Regular Meeting Minutes

Dated August 20, 2026

(b) Approval of Financials

Ending August 30, 2026

3. CLOSED SESSION

NOTICE TO THE PUBLIC

As provided in the Ralph M. Brown Act, Government Code § 54957, the Governing Board may meet in closed session with members of its staff and its attorneys. These sessions are not open to the public and may not be attended by members of the public. The matters the Board will meet on in closed session are identified appropriately in open sessions as requiring immediate attention and arising after the posting of the Agenda. Any public reports of action taken in closed session will be made in accordance with Government Code.

a) Public Employee Performance Evaluation, Government Code Section § 54957

Title: Temporary Customer Service Representative

b) Public Employee Appointment, Government Code Section § 54957

Title: Administrative Assistant

c) Conference with Labor Negotiators Government Code § 54957.6

Agency Designated Representative: General Manager

Unrepresented Employee: Administrative Assistant

RECONVENE INTO OPEN SESSION

Reportable action, if any, taken during closed session

4. PUBLIC COMMENT

This portion of the meeting is reserved for members of the public wishing to address the Board on items within its jurisdiction but not on this Agenda. Speakers may be limited to three minutes. Speakers will be asked, but are not required, to identify themselves and state the subject of their comment. If the subject is an item on the Agenda, the Board President has the option of asking the speaker to hold the comment until that item is called. Comments on items listed as a Public Hearing on the Agenda should be held until the hearing is opened. The Board is prohibited by law from taking any action on matters not on the agenda, and no adverse conclusion should be drawn if the Board does not respond to public comment at this time.

NOTE: Prior to action by the Board on any item on this agenda, the public may comment on that item. Speakers may be limited to 3 minutes. Any documents needed to be presented to the Board of Directors as a handout will only be accepted if handed to the Board Clerk for disbursement.

ACTION ITEMS

5. **Consider and Approve Proposal for Your Data Our Science, LLC for Hosted Water, Sanitary Sewer, and Storm Drainage GIS Services**
Carmen Zamora, General Manager and Lars Stenstedt
6. **Consider and Approve the Pay Rate for the Administrative Assistant**
Carmen Zamora, General Manager
7. **Discuss and Authorize General Manager to Partner with Fresno State's California Water Institute on Behalf of the District for an Extreme Heat and Community Resilience Program, Round Two Grant Application**
Carmen Zamora, General Manager
8. **Review and Approve Amendments to the Water Shut-Off Policy for Non-Payment of Residential Water Service – Policy No. 2907**
Carmen Zamora, General Manager
9. **Consider and Approve District Expenditure of up to \$2,500 for N. Fifth Street Fire Hydrant Project**
Carmen Zamora, General Manager

10. Board Member Communications

Information

This is an opportunity for any Board member to make an announcement or report briefly on their activities as Board Members of the District or request future agenda items.

11. Staff Reports

Information

Attached are the District's Staff reports.

12. ADJOURNMENT

The next regular meeting of the Board of Directors is Thursday, October 15, 2026.

Note: The agenda items may not be presented in the order they are listed. Materials related to an item on this agenda that are public documents and are submitted after distribution and posting of the agenda are available for public inspection at the District's office at 4925 N. Seventh Street Biola, CA 93606, during normal business hours. Documents that are public documents provided by others during a meeting will be available at the same location during business hours after the meeting. In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the District at (559) 843-2657 at least 72 hours prior to the meeting to enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Date _____

Eugenio Gutierrez– Board President

Carmen Zamora – General Manager/Board Clerk