



## STAFF REPORT

**SUBJECT:**

RATIFICATION OF EMPLOYMENT HIRE: MAINTENANCE EMPLOYEE

**RECOMMENDATION:**

Staff recommends that the Board of Directors ratify the employment hire who has been selected to fill the District's open Maintenance position.

**BACKGROUND:**

The Maintenance Worker position has been vacant and critical to day-to-day operations and upcoming projects. A hiring process was initiated to fill this role.

**DISCUSSION:**

On May 6, 2025, a full day of scheduled interviews was held. Out of eight candidates, six appeared for their interviews.

Due to multiple urgent tasks, including preparation for weekend hall rentals, upcoming Board meeting setup and take down, and monthly meter readings, a prompt hiring decision was required. After assessing qualifications, the top three candidates were shortlisted, and a final selection was made on May 7, 2025.

The selected candidate was selected based on his extensive background in general maintenance, water meter systems, leak detection, and basic plumbing and electrical work. He also has prior training in workplace safety and has experience with grounds maintenance, janitorial duties, camera systems, and irrigation.

He began employment with the District on May 8, 2025. His employment is subject to a 90-day probationary period.

**FISCAL IMPACT:**

This hire was accounted for in the District's approved FY 2024–2025 budget. No budget amendment is required at this time.

**PREPARED BY:**

Marisol Camacho, Interim General Manager

Attachments: None