



# MINUTES OF REGULAR MEETING OF THE BOARD OF DIRECTORS BIOLA COMMUNITY SERVICES DISTRICT October 20, 2022

The Board of Directors of the Biola Community Services District met for its Board Meeting on October 20, 2022 at the Biola Community Center, Biola, California.

The following were present:

**Board of Directors:**

Carlos Rodriguez, President  
Monique Dolores, Vice President  
Martha Madera, Treasurer  
Mercedes Ramos, Board Secretary  
Reyes Lozano, Board Member **Absent (Excused)**

**Staff:**

Cruz Ramos, General Manager  
Meggin Boranian, General Counsel  
Marisol Camacho, Executive Assistant  
Pete Cerna, Customer Service Representative

**Public:**

Jerry Jones, Moses Stities, Mary Carmona, Natalia Meza, Jose Meza, Phillip Cervantes, Elaine Cervantes

**Call to Order**

Board President Rodriguez called the meeting together at 6:13p.m.

**Item 1.0 – Certification**

**Item 2.0 – Public Comment**

None

**Item 3.0 – Consent Calendar**

3a. Adoption of Special Meeting Agenda – November 4, 2022.  
General Counsel amends Agenda and notes Agenda items A,B,C are Consent Calendar items; Items D,E,F,G,H are Action items; Guest speaker for item D requests item be moved to the top; Board Clerk notes clerical error to items F and G, strike item G.

**A motion is made to accept and approve the agenda with the changes mentioned above.**

(Motion Seconded and Carried)

- MSC Dolores/Ramos 4 ayes  
 3b. Approval of Regular Meeting Minutes- September 15, 2022  
 Board member Madera notes to add Korene Witt to people present at this meeting.  
**A motion is made to approve the September 15, 2022 Minutes.**
- MSC Madera/Ramos 4 ayes  
 3c. Approval of Financials ending September 30, 2022  
**A motion is made to approve the financials ending September 30, 2022.**
- MSC Madera/Dolores 4 ayes  
 3d. Approval of Fresno County Rural Transit Agency Program (MV Transportation)  
 Moses Stites, General Manager for FCRTA, gives a recap of the status of the program.  
**A motion is made to move forward contingent that FCRTA and the District are in the same understanding and agreement.**
- MSC Dolores/Ramos 4 ayes  
 3e. Approval of Infectious Disease Policy-Injury and Illness Prevention Program  
 (IIPP) No. 2900  
**A motion is made to adopt Policy IIPP Policy No. 2900**
- MSC Madera/Dolores 4 ayes  
 3f. Approval of Resolution No. 2022-10  
 3g. (A Resolution of the Board of Directors of the Biola Community Services District  
 Awarding a Contract for Engineering Services for the Design of Storm Water  
 Improvements to AM Consulting Engineers For a Not to Exceed Amount of  
 \$119,990, and Authorize the General Manager to Sign the Agreement on Behalf  
 of the Biola Community Services District)  
**A motion is made to approve Resolution No. 2022-10 with the clarification on  
 schedule Exhibit A.**
- MSC Madera/Dolores 4 ayes  
 3h. Approval of Mid Valley Disposal First Amendment to the 2021 Agreement  
 After an inquiry by Board member Ramos, General Manager to work with Mid Valley to ensure  
 businesses get the right size of receptacle for their organic waste.  
**A motion was made to approve Mid Valley First Amendment to the 2021  
 Agreement.**
- MSC Dolores/Ramos 4 ayes

**Item 4.0 –Informational Items**

**DWR Recharge Project**

Jerry Jones, Project Engineer, informs Board of shortfall of \$139,287 following the lowest Bid.

**CDBG Project**

Bids were sent to the County for review and authorization of award and are looking at funding.

**Forensic Audit**

Staff will narrow scope of work to specific issues and work on chronologically documenting the sequence of events that took place.

**Update with District’s 5 Acre Vineyard**

Staff will reach out to Keri Salwasser to see why she changed to 90/10.

**Mountain Valley Environmental (MVE) Contract Services**

District does not have a signed contract on file; Annual CPI Increase for July, August, September.

**Biola Policies, Ordinances, etc. . .**

General counsel working with staff to get a copy of previous General Counsels’ thumb drive to print and organize files at no cost to the District.

**Subcommittee Stipend**

Board member Dolores inquiry for a resolution to be put in to place to document that moving forward Board members will not be paid for subcommittee meetings and will be brought back.

**Fifth Street lighting**

Biola Chamber had their 64<sup>th</sup> Raisin Festival raised enough money to buy five (5) lights for fifth street.

**Item 8.0 – Closed Session**

None needed.

**Item 9.0 – Other Business**

At 9:50 p.m. on October 20, 2022 the Meeting of the Board of Trustees was adjourned.

I, Mercedes Ramos, Board Secretary to the Board for the Community of Biola, do hereby declare under penalty of perjury that the above Minutes are a true report of all action minutes taken at the Regular Board of Directors meeting held on October 20, 2022 at the Biola Community Services District, 4925 N. 7th Street, Biola, CA 93606.

**Approved:**

\_\_\_\_\_
Date

\_\_\_\_\_
Mercedes Ramos, Board Secretary

**NEXT MEETING OF THE BOARD OF DIRECTORS
November 17, 2022 – Regular Meeting, Biola, CA**