



# **MINUTES OF REGULAR MEETING OF THE BOARD OF DIRECTORS BIOLA COMMUNITY SERVICES DISTRICT March 16, 2023**

The Board of Directors of the Biola Community Services District met for its Board Meeting on March 16, 2023 at the Biola Community Center, Biola, California.

The following were present:

**Board of Directors:**

Jennifer Duarte, President

Kirk Ramos, Vice President

Martha Madera, Treasurer

Carlos Rodriguez Board Secretary

**Staff:**

Elaine Cervantes, Interim General Manager

Marisol Camacho, Executive Assistant

**Public:**

Korene Ramos, Keri Salwasser, Natalia Meza, Jose Meza, and Phillip Cervantes.

**Call to Order**

Board Chair Duarte calls the meeting together at 6:04 p.m.

**Item 1.0 – Certification**

Certification that the agenda was posted at least 72 hours before the meeting and was signed by Board President and Board Clerk acknowledged as being correct.- Yes

**Item 2.0 – Public Comment**

The following members of the public made a public comment:

- Phillip Cervantes (outcome of fish fry fundraiser, thanking V/C Ramos for picking up the new streetlights for Fifth St and B/S Rodriguez for the donation of wires)
- Keri Salwasser (inquiry on former General Manager)



## **Item 7.0- OTHER BUSINESS/INFORMATIONAL**

### **Comments:**

#### **(a) Board of Directors:**

- Water Tower- B/S Rodriguez shares info. on painting the water tower.
- Vendors/Contractors: B/T Madera states we need to make our vendors more accountable on reporting the status of projects whether completed or not.

#### **(b) Staff: (Int.GM Elaine)**

- Ethics Training to be scheduled for April 27, 2023 at 6:00PM as Special Meeting;
- Update on Board member Lozano
- FID Prop 218 placing on website and April newsletter.
- Handicap Parking Lot- Contractor stating out of compliance *GM reaching out to engineer.*
- Hall Rental Committee- B/C Duarte shares updates (negotiating price, upgrades/modifications, revenue ideas, new smoking laws)
- El Dorado- Inquiry on new charges- older homes \$105.60 & newer homes \$109.60
- ATP County Project- CDBG contractors left uneven road pavement due to cutting costs for when they break ground in near future for the ATP project. Project projected to start end of this year or possibly beginning of next year. *GM to speak to person V/C Ramos spoke to rectify that with the County and have them come out and fix the street.*
- Asset List-Staff working on list
- Forensic Audit- *GM to speak with accountant, Board Chair direction to have something in motion no later than May.*
- ByLaws, Policies, Ordinances- *B/C Duarte and V/C Ramos to be a part of the committee along with staff member(s).*
- Emergency Alert System- Emergency contact resources provided to residents.
- Hall Keys- V/C Ramos requesting a set of copy of keys *Board direction add to as agenda item next month.*
- Rural Community Water Managers Leadership Institute – *Board direction to place on agenda and also let them know we are interested.*
- Kings Basin Water Authority- B/S Rodriguez stating there are a few grants we can apply. *GM to provide list of needs for possible grant money.*

#### **(c) Public:**

- Keri Salwasser –complaint of trucks on Howard Ave causing potholes, info. on environmental injections for gophers, *GM will reach out to Board Chair to get meeting set up meeting with Nutrien Ag Solutions/Actagro.*
- Phillip Cervantes- Grant Writing Class on 3/17/23
- Natalia Meza- Commending Board Chair Duarte.

**A motion is made to go into closed session.**

**Ramos/Madera**

**Item 9.0- CLOSED SESSION**

**NOTICE TO THE PUBLIC**

As provided in the Ralph M. Brown Act, Government Code., the Governing Board may meet in closed session with members of its staff and its attorneys. These sessions are not open to the public and may not be attended by members of the public. The matters the Board will meet on in closed session are identified appropriately in open sessions as requiring immediate attention and arising after the posting of the agenda. Any public reports of action taken in closed session will be made in accordance with Government Code.

CONFERENCE W CONFERENCE WITH BOARD OF DIRECTORS AS PER GOVERNMENT CODE SECTION 54957; PUBLIC EMPLOYEE PERFORMANCE EVALUATION TITLE: Employee Evaluation (Attorney Evaluation) California Government Code sec. 54957 (b)(1).

- Time entered into closed session 7:45pm
- Time out of closed session 8:32pm
- Reportable Action: no reportable action

**ADJOURNMENT** 8:32 pm

At 8:32 p.m. on March 16, 2023 the Meeting of the Board of Directors was adjourned.

I, Carlos Rodriguez, Board Secretary to the Board for the Community of Biola, do hereby declare under penalty of perjury that the above Minutes are a true report of all action minutes taken at the Regular Board of Directors meeting held on March 16, 2023 at the Biola Community Services District, 4925 N. 7th Street, Biola, CA 93606.

**Approved:**

\_\_\_\_\_  
Date

\_\_\_\_\_  
Carlos Rodriguez, Board Secretary

**NEXT MEETING OF THE BOARD OF DIRECTORS**

**April 20, 2023 – Regular Meeting, Biola, CA**