



MINUTES OF REGULAR MEETING OF THE BOARD OF DIRECTORS BIOLA COMMUNITY SERVICES DISTRICT July 20, 2023

The Board of Directors of the Biola Community Services District met for its Board Meeting on July 20, 2023 at the Biola Community Center, Biola, California.

The following were present:

Board of Directors:

Jennifer Duarte, President
Kirk Ramos, Vice President
Martha Madera, Board Treasurer
Reyes Lozano, Board Member

Staff:

Yesenia Carrillo, General Counsel
Elaine Cervantes, General Manager
Marisol Camacho, Board Clerk

Public:

Moses Stites, Jose Meza, Natalia Meza, Korene Ramos, Phillip Cervantes, Gerardo De Jesus Salazar, Pete Cerna, and Alfonso Manrique.

Call to Order

Board Chair Duarte calls the meeting together at 6:02 p.m.

Item 1.0 –Public Comment

No public comment is made.

Item 2.0 – Consent Calendar

3a. Adoption of Regular Meeting Minutes dated June 15, 2023

3b. Approval of Financials ending June 30, 2023

President Duarte requests the meeting date scheduled with District CPA to invite board members to attend.

A motion is made to approve the consent calendar.

MSC

Duarte/Ramos

4 ayes 1 absent

AGENDA ITEM

NEW BUSINESS-

Item 3.0 –Fresno County Rural Transit Agency Micro Transit Project

Guest Speaker Moses Stites, General Manager for FCRTA, speaks on the success of the Biola Ribbon Cutting Ceremony and is following up with the board on the vision for the next project, the Microgrid Hub. Additionally, he is following up to move forward with upgrading the District’s second gate to make it automatic.

Item 4.0 - Public Hearing to Consider Proposal for CDBG Funds (Resolution 2023-17)

Alfonso Manrique, AM Consulting Engineers, states \$300,000 can be awarded in County funds if the District is selected. Recommendation from staff is to apply for the replacement of 15-20 fire hydrants. The public hearing opens. There is no public input.

A motion is made to accept Resolution 2023-17 to move forward with applying for 2024/2025 CDBG Grant Application for the Replacement of Fire Hydrants and authorize the General Manager Elaine Cervantes to sign grant agreement.

MSC Madera/Lozano 4 ayes 1 absent

Item 5.0- Public Hearing to Consider LLMD Annual Levy

This item has been pulled by staff and legal counsel and will be brought back at the next regular board meeting.

Item 6.0- Public Hearing & Approval of 2023-2024 Budget

The public hearing opens. There is no public input. Board Treasurer Madera addresses revisions needed to be made to the 2023-2024 Budget.

A motion is made to approve the Budget with all the amendments the Board revised for the Budget of 2023-2024.

MSC Madera/Lozano 4 ayes 1 absent

Item 7.0- Discussion and Consideration of Approval of District Landscaping Vendor

General Manager states meeting with current vendor resulted in confirmation that he no longer wishes to be the District landscaper. He is willing to continue until the District finds a replacement. Proposals are before the board tonight.

The Board requests staff contact the applicants to come in person and provide a more accurate proposal of the costs.

Item 8.0- Board Member Communications

- Board Member Lozano inquiry on status on replacing knocked down streetlight, bench, and trashcan on Biola Ave. General manager states they have been ordered.
- Board Treasurer Madera states the recycling center is not being maintained clean.
- Vice Chair Ramos inquiry on the status of the trailer beside Polycell. General Manager states the sheriff gave them 30-days to relocate.
- President Duarte comments on condemned home that keeps catching on fire

Item 9.0- Staff Reports

General Manager discusses the staff report attachment;

- **Binational-** The Board gives direction would like additional information on the Binational Movie Night.
- **CSDA Annual Conference-** The Board gives direction on the CSDA Annual Conference in Monterey, CA stating that anyone interested whether board member or employee of the district contact the Gm and make the necessary plans and no further action is needed.

CLOSED SESSION

NOTICE TO THE PUBLIC

As provided in the Ralph M. Brown Act, Government Code section 54950, *et seq.*, the Governing Board may meet in closed session with members of its staff and its attorneys. These sessions are not open to the public and may not be attended by members of the public. The matters the Board will meet on in closed session are identified in compliance with Government Code sections 54954.2, 54956, and 54954.5. Any public reports of action taken in closed session will be made in accordance with Government Code.

Item 10.0

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to paragraphs Government Code Section 54956.9(d)(2): 1 case

Item 11.0

CONFERENCE WITH LABOR NEGOTIATORS - Pursuant to Government Code section 54957.6

Agency designated representative: Board President
Unrepresented Employee: General Manager

- Time entered into closed session 7:39PM
- Time out of closed session 8:17PM
- Reportable Action: No reportable action

ADJOURNMENT 8:18pm

At XX p.m. on July 20, 2023 the Meeting of the Board of Directors was adjourned.

I, Carlos Rodriguez, Board Secretary to the Board for the Community of Biola, do hereby declare under penalty of perjury that the above Minutes are a true report of all action minutes taken at the Regular Board of Directors meeting held on July 20, 2023 at the Biola Community Services District, 4925 N. 7th Street, Biola, CA 93606.

Approved:

Date

Carlos Rodriguez, Board Secretary

NEXT MEETING OF THE BOARD OF DIRECTORS

August 17, 2023 – Regular Meeting, Biola, CA