

## Director comments

7/19/19: Four fence holes were fixed: 3 on the WWTP and one more on H Street basin, the cost of these 4 holes was \$800.00

7/22/19 I met with Sue Ruiz from Self-Help, Jim from Malaga, Jasson from Palmdale Steve from Bakman Water district to talk about Clovis & FID Agreement they said there is no way to pay same as Clovis, we agree to read the Groundwater sustainability plan and see if they have something that we can add some comments on

7/23/19: I met with Esperanza Velazco to talk about in what way COG GO-GO program can help Biola seniors with vouchers to pay for taxi or any kind of transportation or for electric vehicles rides, she also said that wants to be present on our National Night Out Event on August 1<sup>st</sup> in Biola

7/23/19: The alarms from WWTP sent us an email about lost communication around 6:37 pm, Eduardo reviewed it and tried to reset but no internet communication; This lost communication can be caused by the XiO field hardware losing power or Internet service. Communication came back till 7/24/19 at 10:35 am.

7/24/19: BCSD Board members Monique and Inez Jimenez had a meeting with VFW about Hall agreement, VFW stated that they are grateful with it and just did some notations, we agree to bring a person that has knowledge on floors and see if we need any replacements

7/25/19: COG meeting, Keith Bergthold Executive Director from Fresno ministries Organization did a presentation about Electrical Airplanes that are using on big Cities like New York or LA, they proposed to have a board to explain the importance on present and future traffic here (SJV) congestion and the alternative of using electric airplanes, they emphasized about have electrical charges stations on airports for the Electric Airplanes

7/26/19: I was at the Radio Bilingue Station for an interview about National Night Out and CDBG free Event for our community, I talked about the importance of this event and had feedback from community to apply for Biola Infrastructure in the future (CDBG 2020-2021)

7/26/19: I filled a W-9 and Cooling Center application for PG&E to ask for available funds for Biola Community Center, I sent both to Tina from PG&E

7/29/19: I sent to Sue Ruiz from Self-Help BCSD comments on the Groundwater Sustainability Plan, our Recharge project will start on Spring 2020,

7/30/19: AM Consultant Engineer and myself had a call with State Water boards, they were about if our consulting company for the WWTP and Wells. They also asked about if our consulting company could not make it what would we do

7/30/19: Fresno State Professor Keith and myself met with Fresno County Supervisor Brian Pacheco; Keith explained to Brian about the Program he wants to start on Spring of 2020, Brian stated that he knows that he is retired, and his concern was if he wants to move to the coast who's going to take his place?, It's a great Program that Biola will love it but after he finish it what is next, the cost for expanding Biola boundaries are too high, he will save a lot to Biola

7/30/19: Elisa Rivera and Reginald Fair from Ana Caballeros Office came to our office to talk about Biola needs, we explained to them that Biola needs are, infrastructure like sidewalks, more funds for water and WWTP because we don't have a big budget

7/31/19: Franklin De Leon from Zoom Imaging Solutions, Inc. came to us to show us the Printer that Board asked, we did the agreement and get the monthly service and insurance for it,

7/31/19: Carbajal landscaping fixed the leakage next to water bypass placed on seventh Street

8/01/19: The Fresno State Oced Team and Andrea from California Coalition for Rural Housing (CCRH) came to our office at 3:00 pm to ask about Biola Housing needs I'll attach the information

8/01/19: National Night Out Event was a successful event we received over 30 signatures and majority of the people of the community agreed on focusing on C street

8/03/19: XIO Alarm sent an alarm message to our phones (Eduardo & me) at 4:30 am and Eduardo went to WWTP to reviewed and reset it, all communication was regained until 5:15 am; Eduardo did take care of it

8/04/19: At 6:00 pm Eduardo called me to inform me about a leakage on the Alley between G & H Street our staff team (Ernie, Eduardo and Pete) finished until 11:00 pm. Our team saved BCSD a lot of \$

8/05/19: Attorney Jessica Mejorado called me to know about next board meeting if I would like to count with her services, I answer her that first let me see the agenda and if something come out of it I'll let her know

8/06/19: I sent an email to Fresno County representative Vongsa Soutchai asking about Safe Route to School program, and then I'd received a call from Enrique Rodriguez and said We can apply for funding through the Active Transportation Program (ATP). The ATP is currently on a 2-year cycle, and the next opportunity to submit an application for funding consideration would be in the spring/summer of 2020. In the meantime, we can meet next month to discuss the proposed sidewalk improvements and the limits for this project. Additionally, community involvement and support will play a large role in the development of this project. I'll reach out to you sometime next month to set up a meeting in Biola so we may further discuss.

8/06/19: I assisted the Census 2020 meeting in Fresno where they talked about hiring for different positions for the Census 2020, Office Clerks \$15.00 - \$24.00 per hour I will attach picture

8/07/19: Joseph Amador came to our office to see if can make a partnership with Hands On Volunteer Organization, he stated that need to be a 501C3, they have people that can help to clean Alleys, streets, etc.

8/08/19: I spoke with Sylvia Rocha Fresno Housing Authority Community Coordinator of Biola Housing Authority regarding the Water meter and old water pipes, she answered me that she spoke to Steve Marta and the scope of work, the independent cost estimate, the engineering for the water and lighting was also completed. At this time, they are waiting for approval. As soon as approval is given, they will start the process.

8/08/19; Gary came to my office to talk about CDBG 2020-2021 application and C Street he asked if 3 light post will be enough for it and showed me how he will design the project and note to our board that the application need be submitted by the 31<sup>st</sup> of August, also he came to pick it up the PG&E application signed for me for the Electrical box for the lights on 5<sup>th</sup> Street project.

8/08/19: I got an email from Tina Nguyen about our petition of funds for the Community Hall Cooling Center saying the estimated low-income population in your district, Biola Community cooling center eligible for our cooling center grant of \$1,500. I'm in the process of creating this grant. I'll notify you when the grant will be mailed out.

8/08/19: I received an email from Ashley Burrow Air Quality Specialist from the SJV Air Pollution Control District regarding the application for Electric vehicles saying it is currently on the waiting list and will be held until funding is available.

**Biola Community Services District**  
**Board of Directors Update on the Clean Water State Revolving Application for the**  
**Wastewater Treatment Plant Improvements Project:**

On July 30, 2019, the General Manager had a conference call with AM Consulting Engineers, the State Water Resources Control Board, and the Regional Water Quality Control Board to discuss the upcoming regulations regarding nitrogen management at the Wastewater Treatment Plant. Since the District's current Monitoring and Reporting Program does not require effluent nitrogen levels to be collected and tested, the State Water Resources Control Board is evaluating the proposed project need, which is to upgrade the existing Wastewater Treatment Plant to an extended aeration activated sludge facility in order to remove nitrogen and allow for a beneficial reuse of the treated effluent. During the conference call, the Regional Water Quality Control Board stated that with the upcoming Nitrate and Sal Control Program Amendments for the Basin Plan, there are potential alternative permitting methods that the District will need to meet in upcoming years. Therefore, the proposed project will address upcoming regulations regarding nitrogen management that are likely to be enforced within the next two years.

During the conference call, the State Water Resources Control Board also requested that the District provide additional groundwater data in order to conclude the extent of the Wastewater Treatment Plant's impacts on the underlying groundwater. Following the conference call AM Consulting Engineers made a request to the Regional Water Quality Control Board to provide copies of the District's previous Groundwater Monitoring Reports. AM Consulting Engineers was notified by the Regional Water Quality Control Board on August 5<sup>th</sup> that copies of the District's Groundwater Monitoring Reports were available to review at the Regional Water Quality Control Board's Office. On August 6<sup>th</sup>, AM Consulting Engineers scanned copies of the District's Groundwater Monitoring Reports for the years of 2000, 2002 through 2008, and 2010. On August 8<sup>th</sup>, the General Manager provided AM Consulting Engineers additional groundwater data. After reviewing all groundwater data provided by the Regional Water Quality Control Board and the District, AM Consulting Engineer's provided the most recent groundwater monitoring data and supporting documentation to the State Water Resources Control Board. Based on the data, all monitoring wells display a nitrate concentration above the drinking water limit. Groundwater Monitoring Well No. 1, which is the most downgradient monitoring well and the closest to the Wastewater Treatment Plant's percolation ponds, contained the highest nitrate concentration and demonstrated levels more than twice the drinking water limit. The State Water Resources Control Board is currently reviewing the groundwater data and supporting documentation.

On August 12<sup>th</sup>, the State Water Resources Control Board informed AM Consulting Engineers that the credit analyst has completed her portion of review of the financial package and has submitted the file for peer review on August 2<sup>nd</sup>. Once the financial packaged has been passed through peer review, it will then be reviewed and signed by the credit analyst's manager. After it has been singed (finalized), the financial package will be deemed complete.



**MEMORANDUM**

TO: Felipe Perez, Manager Biola CSD  
FROM: Gary Horn  
DATE: August 15, 2019  
RE: Status of Grants

**CDBG Fifth Street Sidewalks**, – Construction of sidewalks and curbs on both sides of 5<sup>th</sup> Street from G St. to F St., and the east side of 5<sup>th</sup> Street from F St. to E St., and storm drain in F St. from Biola Ave. to 5<sup>th</sup> Street.

- Project can go out to bid once the County approves our plans and specifications. They have told us they should be done with their review by Aug. 23. If that is the case, then the schedule would be:
  - Project out to bid – August 27
  - Open Bids – September 17
  - Award Bid – September. 19 – Conditioned upon County approval
  - Begin Construction – October 14
  - Construction complete – January 15
- The County will send an Amendment to the Agreement.
- Application has been submitted to PG & E for electrical service.

**DWR Groundwater Recharge Project** – Pipeline in Third St. from Shaw Ave. to G St. and Basin Enlargement.

- FID and Clovis have approved the agreement for recharge water that they want to use as a model for us. Once this agreement is negotiated with FID and approved by the Biola Board, then construction can be scheduled. I anticipate the turnout in the Herndon Canal will be constructed this fall and the pipeline and basin built next spring.

**SRF Water System Upgrade** – Construction of Water Tank, Water pipeline and water meters.

- Planning Grant for environmental review and project design is complete.
- Application for Construction funding has been submitted to the State and is being reviewed. The State is completing the environmental review process. All additional financial information from the District has been submitted to the State. No time line on funding.

E:Biola\Project Status



MEMORANDUM

TO: Board of Directors  
FROM: Gary D. Horn  
DATE: August 15, 2019  
SUBJECT: CDBG Fifth Street Sidewalk Project

I am sorry that I am not able to attend the Board meeting due to a previously planned family vacation.

I was not well prepared at the July Board meeting to address the estimate for the project. I thought that the addition of the street light bases had been made to the estimated cost, but in fact it had not been. Therefore, when I told the Board that the project could still be constructed with a Biola CSD share at about \$20,000, it was not correct. I apologize for my lack of preparation.

Attached is the current estimate for the project. The County is still reviewing our plans and some of their recently requested changes have added additional cost as well.

By the September Board meeting we should know the final project cost when the bids from contractors are received.



**YAMABE & HORN ENGINEERING, INC.**

2985 North Burl Ave., Suite 101  
Fresno, CA 93727  
(559) 244-3123, Fax (559) 244-3120

**Engineer's Estimate  
Fifth Street Sidewalk & Storm Drain Project - Phase 1 & 2  
Biola Community Services District**

August 9, 2019

<u>Description</u>	<u>Est. Quantity</u>	<u>Unit Price</u>	<u>Extension</u>
<b><u>CONSTRUCTION</u></b>			
1) Mobilization	1 L.S.	\$11,000.00	\$11,000
2) Traffic & Dust Control	1 L.S.	\$14,500.00	\$14,500
3) Clearing & Grubbing	1 L.S.	\$3,700.00	\$3,700
4) Roadway Excavation	351 C.Y.	\$45.00	\$15,800
5) Remove Concrete	58 S.F.	\$15.00	\$870
6) Hot Mix Asphalt, Type "B"	287 TON	\$120.00	\$34,430
7) Aggregate Base, CL II	438 TON	\$45.00	\$19,690
8) Apply Fog Seal	2,035 S.Y.	\$0.50	\$1,017
9) Sawcut AC Pavement	1,782 L.F.	\$2.50	\$4,455
10) Concrete Curb & Gutter	916 L.F.	\$30.00	\$27,480
11) Concrete Sidewalk	4,197 S.F.	\$7.00	\$29,379
12) Concrete Type I Handicap Ramp	5 EA.	\$2,500.00	\$12,500
13) Concrete Alley Approach	587 S.F.	\$15.00	\$8,805
14) Concrete Drive Approach	620 S.F.	\$12.00	\$7,440
15) Relocate Hydrant	1 EA.	\$3,100.00	\$3,100
16) Install 6" Hydrant Lateral	13 L.F.	\$70.00	\$910
17) Install 6" x 6" Tapping Tee and Valve	1 EA.	\$4,000.00	\$4,000
18) Adjust Existing Water Valve	6 EA.	\$650.00	\$3,900
19) 12" PVC Storm Drain	232 L.F.	\$50.00	\$11,600
20) 18" PVC Storm Drain	336 L.F.	\$70.00	\$23,520
21) 24" PVC Storm Drain	504 L.F.	\$130.00	\$65,520
22) Type 'D' Storm Drain Inlet	4 EA.	\$5,750.00	\$23,000
23) Type 'E' Storm Drain Inlet	3 EA.	\$3,500.00	\$10,500
24) Storm Drain Manhole	5 EA.	\$5,500.00	\$27,500
25) 2" Electrical Conduit & Pull Tape	665 L.F.	\$30.00	\$19,950
26) Electrical Pullbox	7 EA.	\$1,450.00	\$10,150
27) Install Street Light Base	5 EA.	\$2,000.00	\$10,000
28) Removal & Replacement of 4' High Fencing	1 L.S.	\$1,400.00	\$1,400
29) Removal & Replacement of 6' High Fencing	1 L.S.	\$1,400.00	\$1,400
30) Install Pavement Markings & Striping, Signage	1 L.S.	\$5,000.00	\$5,000
31) Miscellaneous Street Facilities & Operations	1 LS	\$15,000.00	\$15,000
	Subtotal Construction =		\$427,516
<b><u>MISCELLANEOUS</u></b>			
Design Engineering			\$50,000
Construction Engineering			\$40,000
Construction Testing			\$6,500
Contingency			\$20,000
	Total Miscellaneous =		\$116,500
	<b>Total Project Cost =</b>		<b>\$544,016</b>
	CDBG Budget =		\$500,000
	Biola CSD Funding =		(\$44,016)



### **Areas of Specialty and Focus**

- Housing and community needs assessment
- Community engagement strategies, outreach, and reporting
- Affirmatively Furthering Fair Housing policy, capacity building, training, and Fair Housing Assessment assistance
- Housing Element development and implementation
- Training, Capacity-building, and Application support for Affordable Housing and Sustainable Communities and other Cap & Trade programs
- Code Enforcement strategies and resources
- Affordable Housing Financing capacity building, training, and application support
- Manufactured Housing and Mobilehome Park development, acquisition, and rehabilitation
- Relationship building and partnerships with community members, local government, and developers

### **Increase Ability to Acquire, Evaluate, and Develop Property for Affordable Housing and Community Needs**

- Analyze feasibility and development potential for new housing and related facilities
- Review zoning and environmental studies to evaluate sites for new housing
- Identify indicators of potential environmental, infrastructural, topographic, traffic, or incompatible adjacent uses that could adversely impact development of prospective properties
- Identify existing rental properties for acquisition and rehabilitation
- Negotiate and form development partnerships with experienced developers or investors
- Leverage funds to access federal, state, and local financing, including USDA housing and community facilities loans and grants, LIHTCs, State programs, Cap and Trade grants, and private bank loans and grants

### **More Competitive Funding Applications**

- Develop financial components of a funding application, such as the Development Budget, Sources and Uses, Operating Budget, and Cash Flow Projections
- Demonstrate market feasibility of rental and homeownership projects and programs by, for example, evaluating rental housing options or compiling sales-price data on recent home sales
- Document needs by using online database systems and the GIS data analysis and mapping methodologies

### **Improved Project and Program Planning**

- Conduct needs assessments employing tools such as housing surveys, analysis of existing housing or employment data, online data resources, and data-mapping of community assets and deficits
- Conduct community planning meetings and charrettes to secure input from community members
- Develop and use presentation materials, such as data maps, to educate city councils, advisory bodies, and the general public on community housing and economic needs and solutions