STAFF REPORT

AGENDA ITEM: **Initiating Proceedings for the Annual Levy of Assessments for Landscape Maintenance and Lighting District No. 1.**

MEETING DATE: **April 17, 2025**

PREPARED BY: **Alfonso Manrique, AM Consulting Engineers, Inc.**

RECOMMENDATION:

District Board by motion adopt the attached Resolution to initiate proceedings for the annual assessments for Landscape and Lighting District No. 1 and authorize the Engineer to file his annual report.

BACKGROUND:

This is the first of three actions by the Board required by State law for the levy of the 2025-26 annual assessments. The Engineer will prepare a report that will be submitted to the Board for review and approval. The second action required by the Board will be the approval of the resolution of intention to levy and collect the annual assessments, which will set the date for the public hearing required prior to the confirmation of assessments. The third and final step in the process is for the Board to conduct the required public hearing, receive any testimony, and confirm the annual assessments. The assessment roll is then submitted to the Fresno County Assessor for inclusion on the property owner's tax bill. No new annexations have taken place this past year.

DISCUSSION:

The Landscape and Lighting District maintains streetlights within the District. There is currently one sub-area within the Landscape and Lighting District No. 1 that pays for maintenance for public landscaping as well.

ATTACHMENTS:

1. Resolution 2025 -03 titled: *"RESOLUTION OF THE BOARD OF DIRECTORS OF THE BIOLA COMMUNITY SERVICES DISTRICT INITIATING PROCEEDINGS FOR THE ANNUAL LEVY OF ASSESSMENT FOR LANDSCAPE AND LIGHTING MAINTENANCE DISTRICT NO. 1"*

RESOLUTION NO. 2025- 03

RESOLUTION OF THE BOARD OF DIRECTORS OF THE BIOLA COMMUNITY SERVICES DISTRICT INITIATING PROCEEDINGS FOR THE ANNUAL LEVY OF ASSESSMENT FOR LANDSCAPE AND LIGHTING MAINTENANCE DISTRICT NO. 1

WHEREAS, the Board has approved no new annexations to Landscape and Lighting Maintenance District No. 1 of the Biola Community Services District (herein LLMD No. 1) during the period of January 1, 2024, to December 31, 2024 inclusive; and

WHEREAS, proceedings for the annual assessment for LLMD No. 1 for the fiscal year 2025-2026 must be initiated.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE BIOLA COMMUNITY SERVICES DISTRICT HEREBY RESOLVES that:

1. The Board proposes to undertake proceedings for the levy of the annual assessment of LLMD No. 1 under Part 2 of Division 15 of the Streets and Highways Code of the State of California (Section 22500 et seq.) generally known as the Landscaping and Lighting Act of 1972 (Herein the "Act").

2. The Engineer shall prepare and file a report in accordance with Article 4 (commencing with Section 22565) of the Act.

The foregoing resolution was introduced at a regular meeting of the Board of Directors of the Biola Community Services District held on the 17th day of April 2025, and passed at said meeting by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

The foregoing resolution is hereby approved.

_____
Kinverly Suarez, Board President

ATTEST:

_____
Carlos Rodriguez, Board Treasurer