



# Biola Community Services District

Regular and Organizational Meeting – Board of Directors  
December 18, 2025  
Biola Community Center, 6:00 P.M.  
4925 N. Seventh Street  
Biola, CA

A regular meeting of the Board of Directors of Biola Community Services District is hereby scheduled for Thursday, December 18, 2025 at the District’s office located 4925 N. Seventh Street, Biola, CA 93606 at 6:00PM. Pursuant to the District’s Bylaws and Rules of Order, this Notice of Regular Meeting shall be delivered to each Director and not less than 72 hours in advance of the meeting and posted in the locations specified and at the District Office.

## AGENDA

### **OPENING CEREMONIES - 6:00 P.M.**

#### **Call To Order**

#### **Roll Call**

Eugenio Gutierrez – Vice President  
Carlos Rodriguez- Board Member  
Monique Dolores- Board Member  
Rosa Maria Rosales- Board Member  
Mercedes Ramos- Board Member

#### **Pledge Of Allegiance**

## AGENDA ITEMS

## Recommended Action

### **1. PUBLIC COMMENT**

This portion of the meeting is reserved for members of the public wishing to address the Board on items within its jurisdiction but not on this Agenda. Speakers may be limited to three minutes. Speakers will be asked, but are not required, to identify themselves and state the subject of their comment. If the subject is an item on the Agenda, the Board President has the option of asking the speaker to hold the comment until that item is called. Comments on items listed as a Public Hearing on the Agenda should be held until the hearing is opened. The Board is prohibited by law from taking any action on matters not on the agenda, and no adverse conclusion should be drawn if the Board does not respond to public comment at this time.

NOTE: Prior to action by the Board on any item on this agenda, the public may comment on that item. Speakers may be limited to 3 minutes. Any documents needed to be presented to the Board of Directors as a handout will only be accepted if handed to the Board Clerk for disbursement.

**2. Regular and Annual Organizational Meeting**

*Eugenio Gutierrez, Vice President, Biola CSD Board of Directors*

Election of Board President  
Election of Vice President  
Election of Treasurer  
Election of Secretary

Board Nominations  
Election of Officers

**3. Approve 2026 Regular Meetings Schedule of the Board of Directors**

**4. CONSENT CALENDAR**

Matters listed under the Consent Calendar are considered routine and will be approved as one item by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, a member of the Board may request an item be pulled from the Consent Calendar before action is taken and the item(s) pulled will be considered separately.

**(a) Approval of Regular Meeting Minutes**

**Motion to Approve**

Dated November 20, 2025

**(b) Approval of Special Meeting Minutes**

Dated November 12, 2025

**(c) Approval of Financials**

Ending November 30, 2025

**ACTION/INFORMATION ITEMS**

**5. Presentation by Fresno County Public Works and Planning on the 2024 General Plan and Housing Element Update**

**Information**

*Fresno County Representative*

**6. Present and Discuss District Budget for Fiscal Year 2025-2026**

**Information**

*Carmen Zamora, General Manager*

**7. Approve General Manager Contract**

*Eugenio Gutierrez, Board Vice President*

**8. Discuss and Approve the Designation of New Authorized Bank Signers**

**Action**

*Carmen Zamora, General Manager*

- 9. **Discuss and Approve Installing a Second Motor Pump at Wastewater Treatment Plant Including Procurement from Ingram Equipment Inc.** **Action**  
*Carmen Zamora, General Manager*
  
- 10. **Discuss and Approve Proposal for Squirrel Infestation at the Wastewater Treatment Plant** **Action**  
*Carmen Zamora, General Manager*
  
- 11. **Discuss and Approve Updated Hall Rental Rate Structure** **Action**  
*Carmen Zamora, General Manager*
  
- 12. **Discuss and Approve VFW License and Lease Agreement – Review of Terms, Renewal/Termination Deadlines, and Consideration of Amendments or Renegotiation** **Action**  
*Carmen Zamora, General Manager*
  
- 13. **Board Member Communications** **Information**  
This is an opportunity for any Board member to make an announcement or report briefly on their activities as Board Members of the District or request future agenda items.
  
- 14. **Staff Reports** **Information**  
Attached are the District’s Staff reports.

**15. ADJOURNMENT**

The next regular meeting of the Board of Directors is Thursday, January 15, 2026.

Note: The agenda items may not be presented in the order they are listed. Materials related to an item on this agenda that are public documents and are submitted after distribution and posting of the agenda are available for public inspection at the District’s office at 4925 N. Seventh Street Biola, CA 93606, during normal business hours. Documents that are public documents provided by others during a meeting will be available at the same location during business hours after the meeting. In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the District at (559) 843-2657 at least 72 hours prior to the meeting to enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Date \_\_\_\_\_

\_\_\_\_\_  
**Eugenio Gutierrez– Board Vice President**

\_\_\_\_\_  
**Carmen Zamora – General Manager**