



# Biola Community Services District

Regular Meeting – Board of Directors  
April 20, 2023  
Biola Community Center, 6:00 P.M.  
4925 N. Seventh Street  
Biola, CA

A regular meeting of the Board of Directors of Biola Community Services District is hereby called for Thursday, April 20, 2023 at the District's office located 4925 N. Seventh Street, Biola, CA 93606 at 6:00PM. Pursuant to the District's Bylaws and Rules of Order, this Notice of Regular Meeting shall be delivered to each Director and not less than 72 hours in advance of the meeting and posted in the locations specified and at the District Office.

## AGENDA

### **OPENING CEREMONIES- 6:00 P.M.**

**Call To Order** – Determination of Quorum – President

#### **Roll Call**

Jennifer Duarte- President  
Kirk Ramos- Vice President  
Martha Madera – Board Treasurer  
Carlos Rodriguez – Board Secretary  
Reyes Lozano- Board Member  
Meggin Boranian- General Counsel  
Elaine Cervantes– Interim General Manager  
Marisol Camacho –Board Clerk

#### **Pledge Of Allegiance**

### AGENDA ITEM

### Recommended Action

#### 1. **CERTIFICATION**

Certification that the agenda was posted at least 72 hours before the meeting at Shaw Market, Best Market, Biola Community Center, Biola Post Office, Biola Pershing-Elementary and was signed by Board President and Board Clerk acknowledged as being correct.

#### 2. **PUBLIC COMMENT**

This portion of the meeting is reserved for persons wishing to address the Board on items within its jurisdiction but not on this Agenda. NOTE: Prior to action by the Board on any item on this agenda, the public may comment on that item. Unscheduled comments may be limited to 3 minutes. Any documents needed to be presented to the Board of Directors as a handout will only be accepted if handed to the Board Clerk for disbursement.

3. **CONSENT CALENDAR:** The following items will be Approved as one item if they are not excluded from the motion adopting the consent.

- |   |                                  |
|---|----------------------------------|
| <p>(a) <b>Adoption of Regular Meeting Agenda</b><br/>Regular Meeting April 20, 2023</p> <p>(b) <b>Adoption of Regular Meeting Minutes</b><br/>Dated March 16, 2023</p> <p>(c) <b>Approval of Financials</b><br/>Ending March 31, 2023</p> | <p>Motion to Approve (a,b,c)</p> |
|---|----------------------------------|

**AGENDA ITEM**  
**NEW BUISNESS-**

**Recommended Action**

- |  |                          |
|--|--------------------------|
| <p>4. <b>Yamabe and Horn Engineering</b><br/>Jerry Jones Projects:</p> <ul style="list-style-type: none"><li>• CDBG Sidewalk Improvements</li><li>• ATP Cycle 5 (Biola to Shaw Sidewalks) Part</li><li>• Water Upgrade System</li><li>• Biola Recharge</li></ul> <p>Staff report to follow<br/><i>(Public Comment)</i></p> | <p>Motion to Approve</p> |
| <p>5. <b>Rural Community Water Managers Leadership Institute 2023 (Water Tour)</b><br/>(Resolution 2023-07)<br/><i>(Public Comment)</i></p>  | <p>Motion to Approve</p> |
| <p>6. <b>Five-Year Contract with Mountain Valley Environmental Services, Inc</b><br/>(Resolution 2023-08)<br/><i>(Public Comment)</i></p>  | <p>Motion to Approve</p> |
| <p>7. <b>Hall Rental Rate Increase</b><br/>(Resolution 2023-09)<br/><i>(Public Comment)</i></p>  | <p>Motion to Approve</p> |
| <p>8. <b>Hall Keys for Board Member</b><br/>(Resolution 2023-10)<br/><i>(Public Comment)</i></p>   | <p>Motion to Approve</p> |
| <p>9. <b>Independent Auditors Report and Financial Statements June 30, 2022 (Draft)</b></p>  | <p>Motion to Approve</p> |

**10. OTHER BUSINESS/INFORMATIONAL ITEMS**

Comments:

- (a) Board of Directors
- (b) Staff- (attachment)

Information

**11. CLOSED SESSION –  
NOTICE TO THE PUBLIC**

As provided in the Ralph M. Brown Act, Government Code., the Governing Board may meet in closed session with members of its staff and its attorneys. These sessions are not open to the public and may not be attended by members of the public. The matters the Board will meet on in closed session are identified appropriately in open sessions as requiring immediate attention and arising after the posting of the agenda. Any public reports of action taken in closed session will be made in accordance with Government Code.

CONFERENCE WITH BOARD OF DIRECTORS AS PER GOVERNMENT CODE SECTION 54957; PUBLIC EMPLOYEE PERFORMANCE EVALUATION TITLE: Employee Evaluation (Attorney Evaluation) California Government Code sec.54957(b)(1).

- Time entered into closed session \_\_\_\_\_
- Time out of closed session \_\_\_\_\_
- Reportable Action \_\_\_\_\_


**ADJOURNMENT** \_\_\_\_\_

Motion to Approve

Note: The agenda items may not be presented in the order they are listed. Persons wishing to discuss an item that was taken out of order will have the opportunity to do so. All agenda items listed are considered to be discussion and/or action items. Materials related to an item on this agenda that are public documents and are submitted after distribution and posting of the agenda are available for public inspection in the District's office at 4925 N. Seventh Street Biola, CA 93606, during normal business hours. Documents that are public documents provided by others during a meeting will be available at the same location during business hours after the meeting. The Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the District at (559) 843-2657. Notification 72 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Date 04/13/ 23

  
\_\_\_\_\_  
Jennifer Duarte (Apr 13, 2023 22:51 PDT)  
Jennifer Duarte – Board President

  
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Marisol Camacho – Board Clerk