Board of Directors Regular Meeting Agenda

Thursday, March 24, 2022

OPEN MEETING – 6:00 PM

BIOLA COMMUNITY SERVICES DISTRICT
4925 N. Seventh Street – PO Box 57 Biola CA 93606

Mission Statement

"The Board of Directors and District Employees are committed to the ever-growing needs of the community by providing high quality services, open lines of communications, promoting community participation and using its resources to build high quality of standards for the people."

Carlos Rodríguez Board Member – President	Monique Dolores Board Member – Vice President	Martha Madera Board Member - Treasurer
Mercedes Ramos Board Member	Reyes Lozano Board Member	

District telephone: (559) 843-2657 Fax (559) 843-2275
Agenda item inquiries: (559) 843-2657

Contract Attorney	Cruz Ramos District – General Manager	Pete Cerna Board Clerk

A Regular meeting of the Board of Directors of Biola Community Services District is hereby called for Thursday, March 24, 2022 at the District's office located 4925 N. Seventh Street, Biola CA 93606 at 6:00PM. Pursuant to the District's Bylaws and Rules of Order, this Notice of Regular Meeting shall be delivered to each Director and not less than 72 hours in advance of the meeting, and posted in the locations specified and at the District Office.

REGULAR OPEN MEETING

CALL TO ORDER

ATTENDANCE

Board Members	**Carlos Rodriquez**
	Monique Dolores
	Martha Madera
	Mercedes Ramos
	Reyes Lozano
General Manager	**Cruz Ramos**
Attorney	**----------**
Board Clerk	**Pete Cerna**

ROLL CALL

PLEDGE OF ALLEGIANCE

1. CERTIFICATION

Certification that the agenda was posted at least 72 hours before the meeting at Best Market, Biola Community Center, Biola Post Office, Biola Pershing Elementary and was signed by Board President and Board Clerk acknowledged as being correct.

2. PUBLIC COMMENT

This portion of the meeting is reserved for members of the public to address the Board on items of interest that *are not* on the agenda and are within the subject matter of the Board. *Speakers will be limited to 3 minutes*. Any documents needed to be presented to the Board of Directors as a handout will only be accepted if handed to the Board Clerk for disbursement.

3. OPEN SESSION

A. Adoption of Agenda – Regular Meeting March 24, 2022
B. Selection of Board Officer (Secretary)
C. Approval of Special Meeting Minutes – February 10, 2022
D. Approval of Special Meeting Minutes - February 21, 2022

4. CONSENT CALENDAR ITEMS

A. Approval of financials ending February 28, 2022
B. Approval of Resolution No. 2022-02 with AM Consulting for the Design of the Wastewater Treatment Plant
C. Approval of Permanent General Manager (Cruz Ramos) as per above item 3C & 3D

5. INFORMATIONAL / UPDATES

A. See attached Staff Report

B. Old Business items (Tabled)

1) Approval of Community Center door repair and/or replacement (3 quotes provided)
2) Postage machine
3) Employee time card machine or App

6. BOARD OF DIRECTORS / STAFF COMMENTS

A. As offered

7. CORRESPONDENCE/ANNOUNCEMENTS

- BCSD office is open with new hours of operation, face masks are REQUIRED indoors. Monday – Closed, Tuesday thru Thursday 9am to 4pm and Friday 8am to 12noon. If you would like to make a payment, please use one of the following options;
  1) Blue Drop Box located on C Street
  2) Online at www.biolacsd.org Click on PAY NOW
  3) By mail at PO BOX 57 Biola, CA 93606
  4) In person at District office 4925 N. Seventh Street
- Comcast Media Release (Lift Zone)

8. CLOSED SESSION

This time is reserved for members of the audience to address the Board of Directions on items listed on the Closed Session agenda only. It is recommended that speakers limit their comments to no more than 3 minutes each. Once the audience have all spoke the Board of Directions along with General Manager and Board Clerk will resume in private.

CONFERENCE WITH BOARD OF DIRECTORS AS PER GOVERNMENT CODE SECTION 54957; RE: CONSIDERATION OF APPOINTMENT, EMPLOYMENT, EVALUATION OF PERPERFORMANCE TITLE: CONTRACT ATTORNEY

- Time entered into close session_____
- Time out of close session_____
- Reportable action_____

9. ADJOURNMENT

A. The next regular meeting of the Board of Directors will be on April 21, 2022

Note: The agenda items may not e presented in the order they are listed. Persons wishing to discuss an item that was taken out of order will have the opportunity to do so. All agenda items listed are considered to be discussion and/or action items. Materials related to an item on this agenda that are public documents and are submitted after distribution and posting of the agenda are available for public inspection in the district's office at 4925 N. Seventh Street Biola, CA 93606, during normal business hours. Documents that are public documents provided by others during a meeting will be available at the same location during business hours after the meeting. The Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the district at (559) 843-2657. Notification 48 hours prior to the meeting will enable the district to make reasonable arrangements to ensure accessibility to this meeting.

Date 3-18-22

Carlos Rodriguez – Board President

Pete Cerna – Board Clerk