Biola Community Services District

Regular Meeting – Board of Directors
July 17, 2025
Biola Community Center, 6:00 P.M.
4925 N. Seventh Street
Biola, CA

A regular meeting of the Board of Directors of Biola Community Services District is hereby scheduled for Thursday, July 17, 2025 at the District's office located 4925 N. Seventh Street, Biola, CA 93606 at 6:00PM. Pursuant to the District's Bylaws and Rules of Order, this Notice of Regular Meeting shall be delivered to each Director and not less than 72 hours in advance of the meeting and posted in the locations specified and at the District Office.

AGENDA

OPENING CEREMONIES - 6:00 P.M.

Call To Order

Roll Call

Kinverly Suarez- Board President & Board Secretary
Eugenio Gutierrez – Vice President
Carlos Rodriguez- Board Member
Jennifer Duarte- Board Member
Monique Dolores- Board Member

Pledge Of Allegiance

AGENDA ITEMS **Recommended Action**

1. **PUBLIC COMMENT**
   This portion of the meeting is reserved for members of the public wishing to address the Board on items within its jurisdiction but not on this Agenda. Speakers may be limited to three minutes. Speakers will be asked, but are not required, to identify themselves and state the subject of their comment. If the subject is an item on the Agenda, the Board President has the option of asking the speaker to hold the comment until that item is called. Comments on items listed as a Public Hearing on the Agenda should be held until the hearing is opened. The Board is prohibited by law from taking any action on matters not on the agenda, and no adverse conclusion should be drawn if the Board does not respond to public comment at this time.

   NOTE: Prior to action by the Board on any item on this agenda, the public may comment on that item. Speakers may be limited to 3 minutes. Any documents needed to be presented to the Board of Directors as a handout will only be accepted if handed to the Board Clerk for disbursement.

2. **CONSENT CALENDAR**
   Matters listed under the Consent Calendar are considered routine and will be approved as one item by one motion and one vote. There will be no separate discussion of these items.

If discussion is desired, a member of the Board may request an item be pulled from the Consent Calendar before action is taken and the item(s) pulled will be considered separately.

(a) Approval of Regular Meeting Minutes **Motion to Approve**

Dated June 19, 2025

(b) Approval of Special Meeting Minutes

Dated July 3, 2025

(c) Approval of Financials

Ending June 30, 2025

ACTION/INFORMATION ITEMS

3. Approval of Notice of Completion of CDBG Groundwater Recharge Project Expansion of the Ponding Basin **Action**
Resolution 2025-07
Carmen Zamora, Interim General Manager

4. Biola Streetlight ARPA Funds Update **Information**
Carmen Zamora, Interim General Manager

5. Approval of Revised Intention to Levy and Collect the Annual Assessment for Landscaping and Lighting Maintenance District No. 1 for Fiscal Year 2025/26 **Action**
Resolution 2025-08
Carmen Zamora, Interim General Manager

6. Hold Public Hearing for 2025/2026 Landscaping and Lighting Maintenance District No. 1 **Public Hearing**
Carmen Zamora, Interim General Manager

7. Approval of confirming diagram and assessment for LLMD Resolution 2025-09 **Action**
Carmen Zamora, Interim General Manager

8. Hold Public Hearing for Community Development Block Grant for 2026-2027 Application **Public Hearing**
Carmen Zamora, Interim General Manager

9. Approval to Submit CDBG 2026-2027 Application And final decisions to allocate funds towards **Action**
Resolution 2025-10
Carmen Zamora, Interim General Manager

10. Discussion and Approval of Authorized Debit Card **Action**

Users
Resolution 2025-11
Carmen Zamora, Interim General Manager

11. Board Member Communications **Information**

This is an opportunity for any Board member to make an announcement or report briefly on their activities as Board Members of the District or request future agenda items.

12. Staff Reports **Information**

Attached are the District's Staff reports.

13. ADJOURNMENT

The next regular meeting of the Board of Directors is Thursday, August 21, 2025.

Note: The agenda items may not be presented in the order they are listed. Materials related to an item on this agenda that are public documents and are submitted after distribution and posting of the agenda are available for public inspection at the District's office at 4925 N. Seventh Street Biola, CA 93606, during normal business hours. Documents that are public documents provided by others during a meeting will be available at the same location during business hours after the meeting. In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the District at (559) 843-2657 at least 72 hours prior to the meeting to enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Date 7/11/25

Kinverly Suarez– Board President **Carmen Zamora – Interim General Manager**