



Biola Community Services District

Regular Meeting – Board of Directors
October 19, 2023
Biola Community Center, 6:00 P.M.
4925 N. Seventh Street
Biola, CA

A regular meeting of the Board of Directors of Biola Community Services District is hereby scheduled for Thursday, October 19, 2023 at the District's office located 4925 N. Seventh Street, Biola, CA 93606 at 6:00PM. Pursuant to the District's Bylaws and Rules of Order, this Notice of Regular Meeting shall be delivered to each Director and not less than 72 hours in advance of the meeting and posted in the locations specified and at the District Office.

AGENDA

OPENING CEREMONIES - 6:00 P.M.

Call To Order

Roll Call

Jennifer Duarte- President
Kirk Ramos- Vice President
Martha Madera – Board Treasurer
Carlos Rodriguez – Board Secretary
Reyes Lozano- Board Member

Pledge Of Allegiance

AGENDA ITEMS

Recommended Action

1. PUBLIC COMMENT

This portion of the meeting is reserved for members of the public wishing to address the Board on items within its jurisdiction but not on this Agenda. Speakers may be limited to three minutes. Speakers will be asked, but are not required, to identify themselves and state the subject of their comment. If the subject is an item on the Agenda, the Board President has the option of asking the speaker to hold the comment until that item is called. Comments on items listed as a Public Hearing on the Agenda should be held until the hearing is opened. The Board is prohibited by law from taking any action on matters not on the agenda, and no adverse conclusion should be drawn if the Board does not respond to public comment at this time.

NOTE: Prior to action by the Board on any item on this agenda, the public may comment on that item. Speakers may be limited to 3 minutes. Any documents needed to be presented to the Board of Directors as a handout will only be accepted if handed to the Board Clerk for disbursement.

2. CONSENT CALENDAR

Matters listed under the Consent Calendar are considered routine and will be approved as one item by one motion and one vote. There will be no separate discussion of these items will be held. If discussion is desired, a member of the Board may request an item be removed from the Consent Calendar before action is taken and the item(s) will be considered separately.

(a) Approval of Regular Meeting Minutes Motion to Approve

Dated September 21, 2023

(b) Approval of Financials

Ending September 30, 2023

NEW BUSINESS

3. Discussion and Consider Approval of Motion to Approve

CDBG Project No. 21032 Biola Groundwater Recharge Agreement

Joshua Rogers, Yamabe and Horn Engineering

Background: The Project consists of a three-acre expansion of an existing two-acre storm drainage basin for a five-acre total groundwater recharge basin, and installation of a six-foot chain link fence around the enlarged drainage basin. The existing drainage basin will be improved and expanded to accommodate additional water storage and infiltration. The project is located south of the Gettysburg Avenue alignment, approximately between the 3rd Avenue and 4th Avenue alignments.

4. Discussion and Consider Approval of Contract Motion to Approve

with Carbajal Landscaping for District Landscaping Services

Elaine Cervantes, General Manager

5. Consider Approval of the District's Motion to Approve

General Manager Employment Agreement

Jennifer Duarte, Board President

6. Discussion to Consider Moving Forward Information/Discussion

with the Prop 218 District Water Rate Increase

Elaine Cervantes, General Manager

7. Discussion and Consider Approval to Discussion/Motion to Approve

Proceed with the Painting and Illumination of the Biola Water Tower Situated on Polycell's Premises

Carlos Rodriguez, Board Secretary

8. Board Member Communications

Information

Any Board member may make an announcement, report briefly on their activities, or ask a question for clarification.

9. Staff Reports

Information

Attached is District's Staff reports.

CLOSED SESSION

NONE

10. ADJOURNMENT _____

The next regular meeting of the Board of Directors is Thursday, November 16, 2023.

Note: The agenda items may not be presented in the order they are listed. Persons wishing to discuss an item that was taken out of order will have the opportunity to do so. All agenda items listed are considered to be discussion and/or action items. Materials related to an item on this agenda that are public documents and are submitted after distribution and posting of the agenda are available for public inspection in the District's office at 4925 N. Seventh Street Biola, CA 93606, during normal business hours. Documents that are public documents provided by others during a meeting will be available at the same location during business hours after the meeting. The Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the District at (559) 843-2657. Notification 72 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Date 10/14/2023



Jennifer Duarte (Oct 14, 2023 11:38 PDT)

Jennifer Duarte – Board President



Marisol Camacho (Oct 15, 2023 16:22 PDT)

Marisol Camacho – Board Clerk








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Final Audit Report

2023-10-15

Created:	2023-10-13
By:	Marisol Camacho (marisol.camacho@biolacsd.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAZyj0Z4Lrkzx-86QjkPyZG2WdL2GnxJ7X

"October 19 2023 Agenda (1)-1" History

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2023-10-13 - 11:21:26 PM GMT
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2023-10-13 - 11:21:30 PM GMT
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2023-10-14 - 6:38:09 PM GMT
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