



Staff Report

To: Biola Community Services District Board of Directors

From: District Staff

Date: July 20, 2023

RE: Informational Staff Report

Please Note: items listed below may be pulled for discussion at the Board's request.

Fresno Irrigation District Proposition 218 Election FID voted for proposition 218 Elections passes. Proposition 218 Election passes with 64.3% of votes in favor

1. Public hearing was held on June 8, 2023 @3pm. Please see attached for more information.
2. **Board of Directors Sexual Harassment** will be scheduled in the month of July or August 2023 will be in discussion with the board as to having the training in person or by video for Board Members and Staff
3. **Mid Valley Disposal (MVD) Senior Citizen Application-** now available
4. **Mid Valley Disposal (MVD) Clean up event** Moving forward we will only have our clean-up event for one day which will be only on (Saturday) to avoid any and all confusion. Our next event cleanup will be Saturday, October 7th 2023. As to the billing for Mid-valley our commercial residents are not too happy with the charges that Mid-Valley is charging them. We are learning that the charges were always correct, but the district was not charging the appropriate amounts. The staff is currently working on making sure that our Mid-Valley charges are correct moving forward.
5. **Mtn Valley Environmental:**
 - o Randy Johnson is still waiting for the encroachment permit from the county to be able to complete the potholing on Biola Avenue for the ATP Project. I have contacted David Kwam with the County to expedite the process. No response from the County as of today.
6. **Hall Rental Committee:** The new hall rental rates took effect July 1, 2023. Increasing the rental price to \$1,300 all inclusive and a flat rate of \$500 for deposits to secure the rental date. Please see the attached for more information
7. **El Dorado Monthly Billing (update)-** Online payment option now available, please see the BCSD website
8. **SDRMA Street light claims:** The lights were ordered and will take 7-10 weeks to be shipped the price per light was \$3,530.79 Trash can and bench ordering to follow next week.
9. **Forensic Audit:** Two Boards have approved the Forensic Audit. The previous Board approved the audit with a specific, narrow scope. GM was working to finalize Scope. Those were the last notes from the previous GM. At our last Board Meeting the Interim

GM asked the Board for more time as to a month or two to try and figure out the missing gap of finances to prevent the district in spending the \$24,000 that it would take to obtain an Forensic Auditor. The GM has been able to put notes and conversations together to see where this all started and left off to be able to at least determine if the money borrowed has been deposited back into the district as to the amounts and date. (to be continued) General Manager and staff are still working on the above.

10. Y & H Engineering projects :

- 1) Biola Groundwater Recharge Project process has been started on 3rd street
- 2) CDBG Sidewalk Improvements 20031 has been completed on fifth street
- 3) Water Upgrade System board approved to move forward in February 2023
- 4) CDBG 23/24 – District came in 4th was not funded

11. AM Consulting Engineers Projects

- 1) ARPA Project
- 2) Wastewater Treatment Plan Upgrade-Storm drain Improvements
- 3) Landscape & Lighting 23/24 LLMD
- 4) CDBG 2024/25

12. ByLaws, Policies, Ordinances, Etc.: Bernadette has completed typing up the policies as a word document, staff forwarded to Legal counsel. Legal counsel never updated. The General Manager and Executive Assistant will start the process of reviewing the Bylaws, Policies and Ordinances. Once the reviewing process is edited and complete the General Manager will present the updated information to the Board Chair and Vice President who were the ones that volunteered their time for the committee. Committee will present to the Board for action, once completed. Bernadette Torres Silva also stated she could volunteer her time every other Friday to help get the above updated. Last updated was 2019.

13. 5th Street Lighting still not connected. Board Chair Jennifer Duarte and Vice President Kirk Ramos and General Manager met with management Yamabe & Horn (Josh Rogers) on June 20, 2023 to discuss new representation and the connection of the 5th Street Lights. Mr. Rogers sent an email that he is still working on the new representation and an answer for the existing street lights on 5th Street.

14. Fire Hydrant repair on Biola Avenue in front of the Biola Fire Station. The hydrant needed to be replaced along with the piping around the hydrant. The approximate costs for this repair is \$18,000 to \$20,000. I did reach out to Jonathan Kutka with Central Fire to ask if the department could assist the district with any financial assistance in the repair of the hydrant that they use to clean out their hoses and practice runs. As of 7/13/23, I have not received a written response.

15. Social Media our staff has created a completely new Facebook and Instagram follow us for updates and community events.

16. Community Organizers

1. Fresno City College stated that they will not be able to add Biola computer literacy classes till fall of 2024. All Spanish speaking professors are booked for this school year and are not available.
2. Binational would like to bring a movie night to Biola. They will provide the sound system, movie and popcorn just need the approval from the Board to move forward.
3. Linda Martinez with UFW Foundation (Emergency Relief Organizing Coordinator) will be having a zoom meeting to finalize our August 10th event on Wednesday, July 19, 2023. They are very excited about the opportunity to help our Farm Labor Community get some stimulus money of \$600. As a reminder UFW will come out to Biola on August 10, 2023 @ 10am to 5pm to sign up 40 farm labor residents only. The signup sheet is in the office. Only the people on the list will be registered. If UFW are available to come back out at a later time, they will contact the office for another future date.